Investor Grievance Redressal Process

"Where the Client has any grievances, he / she should promptly notify the same to the Compliance Officer of our company in writing so as to reach our registered office or through email to our Investor Grievance Cell - <u>investors@inanisec.in</u> or to the email id of our Compliance Officer – <u>compliance@inanisec.in</u> stating the nature of grievance along with the relevant supporting documents.

The compliance officer will record the compliant in the Investor Grievances Register and will address the same. Internally the grievance will be informed to the concerned department. The Head of the Department along with staff members will examine the grievance and report the matter to the Compliance Officer who in turn will redress the grievance within a maximum period of 10 days from the date of receipt of the grievance.

After recording the grievance and action taken in the register, the Management will review the status of all the unresolved grievances if any periodically.

In case if the client is not satisfied with the redressal, the client has got the right to send the compliant to respective Exchanges at:

- NSE: <u>ignse@nse.co.in</u> Phone no: 91-022-26598190
- BSE is@bseindia.com Phone No; 91-022-22728097
- CDSL: <u>Complaints@cdslindia.com</u>

or the SEBI Regional Office at:

'D' Monte Building, 3rd Floor, 32 D' Monte Colony, TTK Road, Alwarpet, Chennai: 600018. Tel: +91-44-24674000/24674150 Fax: +91-044 –24674001

E-mail: sebisro@sebi.gov.in.